



CYMDEITHAS CYMRY READING A'R CYLCH

(READING AND DISTRICT WELSH SOCIETY)

CONSTITUTION AND RULES

NAME

1. Cymdeithas Cymry Reading a'r Cylch
(Reading and District Welsh Society)

OBJECTS

2. To provide the means of meetings for social intercourse, and to foster interest in the language, literature and traditions of Wales.

QUALIFICATION FOR MEMBERSHIP

3. Members of the Society shall be any person of Welsh birth, descent, association by marriage, or having an interest in Welsh affairs.

AUTHORITY

4. The paid up members of the Society at 30 June preceding and present at the Annual General Meeting (AGM) to be held in September of each year, shall be the final authority on all matters appertaining to the Society, provided that such member's have not been asked to resign in accordance with Rule 16.

FINANCIAL YEAR

5. The financial year of the Society shall be from 01 July in one year to 30 June in the next year.



DUES

6. Each member shall pay an annual subscription of an amount to be decided by the AGM to be due from the AGM in each year and be paid before the following 31 December. Life Members may be appointed by the Annual General Meeting on nomination of the Executive Committee without payment of subscription and having privilege of full membership. No person who was not a paid up member during the previous year may vote or otherwise take part in the AGM or nominate any person to any office.

OFFICERS

7. The officers of the Society shall be the Hon. Treasurer, and Hon. Secretary. They shall be elected annually at the AGM to take office as from the date of the AGM. If however, any of these offices fall vacant before the AGM the newly elected officer shall assume office forthwith. The term of office is to be for one year but the Hon. Treasurer, and Hon. Secretary, can offer themselves for re-election. For nominations see Rule 9.

ELECTION OF COMMITTEE MEMBERS

8. Seven members of the Society shall also be elected as in Rule 7 to serve as committee members for a term of two years normally. Three committee members are to retire at each AGM and three new members are to be elected to serve in their place. The retiring members are eligible for re-nomination as Committee members. A member co-opted as a committee member by the Executive Committee to fill a casual vacancy in its membership shall retire at the following AGM but shall be eligible as a candidate for election to membership of the committee at such AGM.

NOMINATIONS FOR ELECTION OF OFFICERS AND MEMBERS OF COMMITTEE

9. Two nominations are required for all officers and members of committee provided that no person be nominated without his or her written consent. Nominations are to be in the hands of the Secretary 21 clear days prior to the AGM meeting in September.



BALLOT ARRANGEMENTS

10. Members will be notified at least 14 days in advance of the AGM of the nominations for the posts of Officers and Committee. Where the number of nominations are equal to or less than the number of positions the nominated members will be automatically elected and there will be no need for a ballot. Where the number of nominations are greater than the number of positions then the ballot will take place at the AGM. Members must attend in person to cast their vote. Voting will be by show of hands.

COMPOSITION AND POWERS OF EXECUTIVE COMMITTEE

11. The Executive Committee will consist of the officers of the Society, and the seven committee members.

12. The Executive Committee in addition to the powers specifically conferred on them by these Rules shall have the control of the finances of the Society and all such administrative powers as may be necessary for properly carrying out the objects of the Society, but shall be responsible to the General Meeting and shall act according to its instructions and to have power to pay sums of money from the funds.

13. The Executive Committee shall appoint its own Chair either for the duration of the year or meeting by meeting. The Chair shall have a casting vote in the event of a tie.

14. The Executive Committee shall have powers to appoint such Sub-Committees as it may consider necessary and to co-opt members of the Society thereon.

15. Any member of the Executive Committee having absented himself from three consecutive committee meetings may at the discretion of the Committee be regarded as a lapsed member of the Committee.

16. The Executive Committee shall have power to request any member of the Society to resign or to terminate any membership without explanation, but for the purpose of this Rule the vote of not less than two-thirds of the whole Committee shall be necessary and such vote may not be taken until the member concerned has had a chance to state his case. Upon the termination of membership under this Rule the subscription paid for the current year may be returned to the member at the discretion of the Executive Committee and the member concerned shall cease to



have any rights in connection with the Society. No person whose membership has ceased under this Rule may rejoin the Society without the leave of the Executive Committee.

ANNUAL GENERAL AND EXTRAORDINARY MEETINGS

17. The Annual General Meeting shall be held in September of every year to transact the following business:-

- a. To receive, and if approved, adopt a report upon the work of the Society for the preceding year
- b. To receive, and if approved, to adopt a statement of the Society's accounts, with audited balance sheet for the preceding year.
- c. To confirm the appointment of officers of the Society and members of the Executive Committee.
- d. To appoint two auditors.
- e. To deal with any special matter which the Executive Committee desire to bring before the members and to receive suggestions from the members for consideration by the Executive Committee.
- f. To deal with notices of motion (if any).

19. The Secretary or any one of the officers shall call an Extraordinary General Meeting if so requested by the Executive Committee or by written request of ten paid up members.

20. For Annual General Meetings and Extraordinary General Meetings, a quorum shall consist of 10 members eligible for voting and any motion may be carried by a simple majority. If the number of members eligible to vote falls below 10 the Executive Committee shall be empowered to determine a quorum.

21. At least fourteen day's notice of every AGM or Extraordinary General Meeting shall be sent to each paid up member as at 30 June preceding. New members at 1 July preceding shall also receive similar notice, but have no voting rights (see Rule 6).



22. The Secretary shall refuse to put any notice of a motion on the Agenda unless delivered by 31 July preceding the date of the AGM.

AMENDMENT TO RULES

23. Any notice of motion to amend, alter or add to these Rules shall be sent to the Secretary at least 28 days before and shall appear on the Agenda of the AGM before it shall be discussed.